



Volunteer Application

**6560 Poplar Avenue
Memphis, TN 38138
P: 901-767-8511 ♦ F: 901-763-2348**

**www.jccmemphis.org
www.jccmemphis.org/jfs**

**Connecting, Engaging, and Strengthening
Jewish Memphis**

Thank you so much for your interest in volunteering with the Wendy and Avron B. Fogelman Jewish Family Service and the Memphis Jewish Community Center!

As an integral part of the Jewish community, FJFS at MJCC provides an array of compassionate social services and a connection to resources in the larger community. We pride ourselves on being here for our clients “when they can’t do it alone”. To do this, we depend on a team of community volunteers – wonderful, caring people like YOU who want to make a difference!

Attached please find an application form, a summary of current volunteer opportunities, and additional documents. *Please review and complete the application and other forms, attach a copy of your current driver’s license or photo ID, and return them to the Volunteer Coordinator.*

If you are applying for a volunteer position which may include driving, *please also include a copy of your current automobile insurance card and the completed motor vehicle report authorization.*

Once we review your completed application and talk with your references, we’ll schedule an in-person meeting to talk about the volunteer options, review policies and procedures, and to answer any questions. Before beginning work, all volunteers must agree to a background check and a drug screen (at no cost to you) to ensure the safety and security of all participants.

We realize the process can be time-consuming and we appreciate your patience. If you have any questions at all, please don’t hesitate to ask.

We look forward to working with you!

Rashki Osina, LCSW
Director of Social Services
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rosina@jccmemphis.org
6560 Poplar Avenue
Memphis, TN 38138

Audrey May, MSSW, CIRS
Intake, Referral, & Volunteer Coord.
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6560 Poplar Avenue
Memphis, TN 38138

Wendy and Avron B. Fogelman
Jewish Family Service at Memphis Jewish Community Center

Volunteer Application

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Phone 901-767-8511

VOLUNTEER CONTACT INFORMATION

Name _____			
Street Address _____			
City _____	State _____	Zip code _____	
Primary phone _____	OK to leave message? _____	OK to text? _____	
Alternate phone _____	OK to leave message? _____	OK to text? _____	
Email address _____			

EMERGENCY CONTACT INFORMATION

In case of emergency, please notify:			
Name _____			
Phone number (s) _____	OK to leave message? _____	OK to text? _____	
Relationship to you _____			

Why do you want to volunteer? What would you like to learn or gain from volunteering?

Please tell us about any previous volunteer experience (school, synagogue, etc.): _____

Please list current or previous profession(s) and any special skills, including foreign languages:

Please list hobbies and things you enjoy doing: _____

Please list any clubs or organizations where you are a member: _____

In which area(s) are you most interested in volunteering?

- Friendly Visitor/Stay in Touch Volunteer
- Handy Helper/Chore Volunteer
- Kosher Home-Delivered Meals Volunteer
- Special Needs Program Volunteer
- Volunteer Driver
- Agency Support Volunteer (special projects)

- MJCC Other Programs Volunteer (if available; please list)

Please indicate which days and times you are able to volunteer:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Any time							
From:							
To:							

How many hours are you available to volunteer? _____ Weekly _____ Monthly

How often? _____ Daily _____ Weekly _____ Monthly

For how long are you available to volunteer?

- Specific time period (Please list.) _____
- At least six months

<p>Reference # 1</p> <p>Name _____</p> <p>Phone _____ Alternate phone _____</p> <p>Address _____</p> <p>City _____ State _____ Zip code _____</p> <p>How do you know this person? _____</p> <p>Reference # 2</p> <p>Name _____</p> <p>Phone _____ Alternate phone _____</p> <p>Address _____</p> <p>City _____ State _____ Zip code _____</p> <p>How do you know this person? _____</p>

Have you ever been convicted of a felony? Yes ___ No ___

Have you ever pled guilty, been convicted of or received probation for a criminal offense within the last seven (7) years? Yes ___ No ___ If yes, please provide details: _____

Have you ever been on a child predator registry? Yes ___ No ___

Have you ever pled guilty, been convicted of, or received probation for a violation of driving while intoxicated or possession of a dangerous controlled substance? Yes ___ No ___

If yes, please provide details: _____

We run a background check, drug screen and reference check for all volunteers.

Applicant Statement

Please read and sign to confirm the following:

I certify that all information I have provided to apply for a volunteer position at the Wendy and Avron B. Fogelman Jewish Family Service/Memphis Jewish Community Center is true, complete and correct.

I understand that any information provided by me that is found to be false, incomplete, or misrepresented in any way may be sufficient cause to 1) cancel further consideration of this volunteer application, or 2) immediately discharge me from volunteer work at the Wendy and Avron B. Fogelman Jewish Family Service/Memphis Jewish Community Center whenever it is discovered.

I expressly authorize, without reservation, the Wendy and Avron B. Fogelman Jewish Family Service/Memphis Jewish Community Center, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or interview. I hereby waive any and all rights and claims I may have regarding the Wendy and Avron B. Fogelman Jewish Family Service/Memphis Jewish Community Center, its agents, employees or representatives, for seeking and using such information in the volunteer screening process, and all other persons or organizations for furnishing such information about me.

I understand that the Wendy and Avron B. Fogelman Jewish Family Service/Memphis Jewish Community Center does not unlawfully discriminate in its volunteer program, and no question on the application is used for the purpose of limiting or excusing any applicant from volunteer service at the Wendy and Avron B. Fogelman Jewish Family Service/Memphis Jewish Community Center on a basis prohibited by applicable local, state or federal law.

I certify that I have read, fully understand and accept all terms of the above Applicant Statement.

Applicant signature _____ *Date* _____